

To: Manager, School Examinations and Assessment Division
 Hong Kong Examinations and Assessment Authority
 12/F, Southorn Centre
 130 Hennessy Road, Wan Chai
 Hong Kong

Hong Kong Diploma of Secondary Education Examination 2023
Request for Amendment of Personal Data on the Certificate
 (Amendment requests will NOT be accepted after 31 March 2024)

1. I found the following error(s) in respect of my personal particulars on the 2023 HKDSE certificate:
 (Please '√' as appropriate)

Name in English

Identification Document No.

Name in Chinese

Points to Note

- (1) *The original certificate must be returned.*
 (2) *Applicants are required to produce their identification document for inspection. If the application is submitted through an authorised person, a copy of the applicant's identification document should be produced for verification against the data listed below.*
 (3) *Amendment of personal data on the certificate will be made by the Authority free of charge if the request is received on or before 31 December 2023. For requests made between 1 January 2024 and 31 March 2024, a fee of \$278 will be charged. Amendment of personal data on the certificate will NOT be accepted after 31 March 2024.*

2. I enclose my original certificate. Please make the following amendment(s) :

	Error Detected	Correct Information (in BLOCK Letters)
Name in English		
Name in Chinese		
Identification Document No.		

Address: _____

Signature: _____
 Name : _____
 (in BLOCK letters)

Tel. No.: _____

Date : _____

Candidate No. : _____

For office use

Handled by _____

Checked by _____



HONG KONG EXAMINATIONS AND ASSESSMENT AUTHORITY

HKDSE 2023 – Amendment of personal data on the certificate

DSE

The applicant will be notified of the date for the collection of the amended certificate
 around two weeks after the submission of the form.